

CEREMONY AND CELEBRATION SITES

INDOOR				
	MAIN PARLOR	DOVER PARLOR	CHAPEL OF ST. IGNATIUS	ESTATE ROOM
Dimensions	38' x 23.5'	25.5' x 19'	57' x 31'	57' x 31'
Capacity	70 (ceremony) 100 (cocktail reception) 60 (seated meal)	35 (ceremony) 45 (cocktail reception) 30 (seated meal)	160 (ceremony)	200 (cocktail reception) 150 (seated meal)
Features	Mahogany paneling, working fireplace, access to raised terrace and Lower Garden	Mahogany paneling, working fireplace, access to raised terrace and St. Cecilia's Garden	Available for Catholic ceremonies, with approval from the Archdiocese of Boston, for Boston College graduates only.	Access to Main Parlor terrace. Large window overlooking grounds.
OUTDOOR				
	ST. CECILIA'S GARDEN	LOWER GARDEN	STONE ARCHES	PAVILION
Dimensions	69' x 58.5'	142' x 53'	73.5' x 10'	26.5' x 62.5'
	Formal garden with the capacity to seat 260 for a ceremony	Lower lawn with the capacity to seat 200 under a tent	Covered open-air space off the main building and adjacent to the Lower Garden	Stand-alone stone structure adjacent to the recreation fields with the capacity to seat 80
LODGING				
	SIGNATURE SUITES	GUEST WING SUITES	GUEST WING BEDROOMS	
	Six suites with queen-sized beds, cable televisions, Wi-Fi, and private bathrooms	Twenty-one suites with either king-, queen-, or full-sized beds, Wi-Fi, and private bathrooms	Thirty-six rooms with twin- sized beds that sleep one or two, Wi-Fi, and shared bathrooms	
	\$180 per night, plus 5.7% lodging tax	\$155 per night, plus 5.7% lodging tax	\$100 per night, plus 5.7% lodging tax	
RATES*	WEDDING FACILITY RENTAL FEE			
	Mondays – Thursdays		\$3,500	INCLUDED IN THE RENTAL COSTS: Exclusive use of the estate 24 60" round tables 12 36" round high top tables 250 white folding garden chairs with padded seats 160 banquet chairs (for indoor use only) Miscellaneous tables for bar and catering services
	Fridays		\$6,000	
	Saturdays and Sundays on Holiday Weekends		\$8,000	
	Sundays on non-holiday weekends		\$7,000	
	Wedding Weekend (starting at 5:00 p.m. Friday; check-out by 11:00 a.m. on Sunday)		\$10,000	
	Ceremony Fee		\$1,000	
	plus 6.25% sales tax			
	*Effective July 2019			

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CEREMONY AND CELEBRATION SITES

ALCOHOL

All alcohol menus are specifically created for each event. Costs will vary depending on selections and services. Specific information regarding pricing can be obtained from an event coordinator.

The Connors Center provides all alcohol services and does not allow any alcohol to be brought in.

WEDDING REHEARSALS AND REHEARSAL DINNERS

Rehearsals at the Connors Center are available to couples at no additional cost. Reservations for use of space for rehearsals can be made one month prior to the wedding. Pending availability, couples may not be able to use the space for a rehearsal the day before the wedding as another wedding and/or event may be in progress.

For a nominal fee, the Connors Center is available for rehearsal dinners.

ADDITIONAL FEES

» Any additional services required will be charged directly to the client. These may include tent and upgraded chair rentals, damage fees, police services, valet parking, coat check, etc.

» We require all events to obtain liability insurance. Sponsoring party must maintain, in full force, a fully paid policy of commercial/comprehensive general liability insurance for personal/bodily injury (including death) and property damage claims up to \$1,000,000 per occurrence.

» Sponsoring party shall include "Trustees of Boston College, their Officers, Directors and Employees" as additional insureds on this policy and shall furnish Boston College with current Certificates of Insurance that provide for thirty (30) days' prior written notice to Boston College in case of cancellation of or material change in the policy limits or coverage stated.

» Events with 150+ guests are required to hire a Town of Dover police detail. This will cost approximately \$440.00. The Connors Center will coordinate this detail and bill the couple as necessary.

DEPOSIT

A nonrefundable deposit of 50 percent of the facility rental fee is due when the contract is signed.

One week prior to the wedding, all remaining balances are due.

PAYMENT INFORMATION

Payments for events are accepted by credit card or check (made payable to Boston College).

CANCELLATION FEES

60–90 DAYS NOTIFICATION:
50 percent of remaining deposit due

30–60 DAYS NOTIFICATION:
75 percent of remaining deposit due

LESS THAN 30 DAYS NOTIFICATION:
100 percent of remaining deposit due.



THE CONNORS CENTER

Dover, Massachusetts

Alcohol Service:

- The Connors Center provides all alcohol on the property. The center does not allow alcohol to be brought in for any circumstance and reserves the right to limit and control the amount of alcohol served. Proper identification must be presented at all times. All alcohol services must be accompanied by food and soft drinks.
- All bars require a tips certified bartender. Caterers and/or the Connors Center will provide all bartenders and pass these staffing charges onto the client. Clients will also be charged for liquor liability insurance.
- All bars require a liquor license (\$25.00). A police detail will also be required for all events with more than 150 guests. Client is responsible for all fees associated with police details charges.

All prices are subject to a 6.25% Massachusetts Sales Tax and a 20% administrative fee. Administrative fee does not represent a tip, gratuity or service fee.

Call Selections Consumption or Cash Bar Pricing

Beer (choose maximum of 4)

Bud Light	\$7.00	Harpoon	\$8.00
Coors Light	\$7.00	Jack's Abby	\$8.00
Michelob Ultra	\$7.00	Stella Artois	\$8.00
Corona	\$8.00	Seasonal Craft	\$8.00
Heineken	\$8.00		

Wine - \$10.00 per glass (choose maximum of 4)

Novellum Chardonnay	Avalon Cabernet
Guy Saget Sauvignon Blanc	Cono Sur Pinot Noir
Casalini Pinot Grigio	

Spirits - \$10.00 per drink

Bacardi Superior	Jack Daniels Whisky
Captain Morgan	Makers Mark Bourbon
Dewar's Scotch Whisky	Tito's Vodka
Tanqueray Gin	

Prosecco Toast (Bollicini) - \$7.00 per person

Sodas & Water - \$2.00 per person

Call Selections Flat Fee Pricing

Full Bar - \$50.00 per person*

Beer & Wine - \$40.00 per person*

**Plus 6.25% sales tax and 20% administrative fee.*

Open bar for 4.5 hours and includes prosecco toast, two specialty drinks and one wine pour with dinner.

Selections subject to change based on availability

Premium Selections Consumption or Cash Bar Pricing

Beer (choose maximum of 4)

Bud Light	\$7.00	Harpoon	\$8.00
Coors Light	\$7.00	Jack's Abby	\$8.00
Michelob Ultra	\$7.00	Stella Artois	\$8.00
Corona	\$8.00	Seasonal Craft	\$8.00
Heineken	\$8.00		

Wine - \$11.00 per glass (choose maximum of 4)

Kendall Jackson Chardonnay	J. Lohr Cabernet
Oyster Bay Sauvignon Blanc	Portillo Pinot Noir
Santi Sortesele Pinot Grigio	

Spirits - \$11.00 per drink

Bulleit Bourbon	Glendalough Gin
Chivas Scotch Whisky	Grey Goose Vodka
Crown Royal Canadian Whisky	Mount Gay Rum

Prosecco Toast (Mionetto II) - \$8.00 per person

Sodas & Water - \$2.00 per person

Premium Selections Flat Fee Pricing

Full Bar - \$55.00 per person*

Beer & Wine - \$45.00 per person*

**Plus 6.25% sales tax and 20% administrative fee.*

Open bar for 4.5 hours and includes prosecco toast, two specialty drinks and one wine pour with dinner.

Selections subject to change based on availability

THE CONNORS FAMILY RETREAT AND CONFERENCE CENTER — BOSTON COLLEGE

20 Glen Street | P.O. Box 577 | Dover, MA 02030

TEL 617-552-9210 | FAX 617-552-9230

meet@bc.edu | www.theconnorscenter.com

EXCLUSIVE CATERERS AND RECOMMENDED VENDORS

EXCLUSIVE CATERERS

The Connors Center works exclusively with the following list of approved caterers.

BAKERS' BEST CATERING

150 Gould Street
Needham, MA 02494
617-332-4588
cburke@bakersbestcatering.com
www.bakersbestcatering.com

CAPERS CATERING

30R Pine St.
Stoneham, MA 02180
781-279-5100
katwood@caperscatering.com
www.caperscatering.com

GOURMET CATERERS

3867 Washington Street
Roslindale, MA 02131
617-522-2820
jeannes@gourmetcaterers.com
www.gourmetcaterers.com

MAX ULTIMATE FOOD

101 Hampden Street
Boston, MA 02119
617-427-9799
info@maxultimatefood.com
www.maxultimatefood.com

OFF THE VINE CATERING

163 Morse Street
Norwood, MA 02062
781-762-9770
carolyn@offthevinecatering.com
www.offthevinecatering.com

PEPPER'S ARTFUL EVENTS 43

Hudson Street Northborough,
MA 01532 508-393-6844
jody@peppersartfulevents.com
www.peppersartfulevents.com

CAKES

DESSERT WORKS

302 Providence Highway
Westwood, MA 02090
781-708-9088
cake@dessertworks.net
www.dessertworks.net

PARTY FAVORS

1356 Beacon Street
Coolidge Corner
Brookline, MA 02446
617-566-3330
info@partyfavorbrookline.com
www.partyfavorbrookline.com

THE ICING ON THE CAKE

230 Adams Street
Newton, MA 02458
617-969-1830
cake@tiotc.net
www.tiotc.net

SILVER WHISK BAKE SHOP

Owner ~ Nancy Zhou
Stoneham, Massachusetts
857-264-0135
silverwhiskbakeshop@gmail.com
www.silverwhiskbakeshop.com

MONTILLIOS BAKING COMPANY

703 Granite Street
Braintree, MA 02184
781-535-5200
weddingcakes@montillios.com
www.montillios.com



EVENT AND WEDDING PLANNERS

ELEGANT AURA

Boston, MA
Elizabeth Quill
774-571-8327
elizabeth@elegantaura.com
www.elegantaura.com

MARRERO WEDDINGS AND EVENTS

Boston, MA
Paula Marrero
978-304-0773
paula@marreroevents.com
www.marreroevents.com

PRIMAVERA DREAMS

Luba Mitnik-Gankin
Certified Wedding Planner
Boston and Italy
617-504-6944
luba@primaveradreams.com
www.primaveradreams.com

ANA STEFANOVICH

Owner/Award winning event
and wedding planner
617-678-1154
info@northshoreweddingsbyanna.com
www.northshoreweddingsbyana.com



EVENT INSURANCE

MARKEL EVENT INSURANCE

Markeventinsurance.com
800-236-2453

EVENT HELPER

info@eventhelper.com
855-493-8368



Please contact companies directly to inquire about price and availability.

EXCLUSIVE CATERERS AND RECOMMENDED VENDORS

FLORISTS

FLOU(-ə)R SPECIALTY FLORAL EVENTS

10 Roessler Road
Suite C
Woburn, MA 01801
781-305-3322
info@myflower.com
www.myflower.com

POSIES OF WELLESLEY

Margaret Becla
158 E Central St
Natick, MA 01760
508-650-9999
posiesofwellesley@outlook.com
www.posiesofwellesley.com

B. DARLING FLORALS

Beth Darling
Holliston, MA
617-306-1291
beth@bdarlingfloral.com
www.bdarlingfloral.com

LOVELL'S FLOWERS

160 Main Street
Medfield, MA 02052
508-359-4191
Lovellfloristandnursery@gmail.com
www.lovelsflorist.com

PETAL PUSHERS FLORAL STUDIO

325 North Main Street
Natick, MA 01760
508-655-2440
jill@petalpushersstudio.com
www.petalpushersstudio.net



GROUP TRANSPORTATION

BOSTON COACH

69 Norman Street
Everett, MA 02149
800-672-7676
www.bostoncoach.com



ENTERTAINMENT

C-ZONE MUSIC

617-320-0723
contact@czonemusic.com
www.czonemusic.com

THE GILDED HARPS

Felice Pomeranz
978-443-0656
felice@gildedharps.com
www.gildedharps.com

DJ ERIC MAGGS

erik.maggs@yahoo.com
508-292-8363
www.djmaggs.com

PLUS ONE PRODUCTIONS

Mike Paganelli
617-319-6619
mike@plus1pros.com

COMMON GOOD BAND

thecommongoodband@yahoo.com
http://thecommongoodband.net

EAST COAST SOUL

617-356-7802
www.eastcoastsoul.net



PHOTOGRAPHY

DAVID TUCKER PHOTOGRAPHY

Boston, MA
617-645-5432
info@dtuckerphoto.com
www.dtuckerphoto.com

QIAN HEGARTY

978-393-3804
www.qhegartyphotography.com
qhegartyphotography@gmail.com

ANGELINA ROSE PHOTOGRAPHY

Angelina Rose
Sharon, MA
401-742-7674
Angie@Angelinarose.com
www.angelinarose.com

ALLEGRO PHOTOGRAPHY + VIDEO

Dave and Jo Lee
Wellesley, MA
888-566-3284
info@allegrophotography.com
www.allegrophotography.com

SAMANTHA MELANSON PHOTOGRAPHY

samantha@samanthamelanson.com
www.samanthamelanson.com
www.swoonbooth.com

THE EWINGS PHOTO + VIDEO

508-471-7988
erica@the-ewings.com
www.the-ewings.com



VIDEOGRAPHY

SH VIDEOGRAPHY

162 Newbury Street
Boston, MA 02116
617-840-4119
info@shvideography.com
www.shvideography.com



Please contact companies directly to inquire about price and availability.

EXCLUSIVE CATERERS AND RECOMMENDED VENDORS

LIGHTING

DESIGN LIGHT
85 County Street
Dover, MA 02030
508-785-1810
sandy@designlightco.com
www.designlightco.com

YOUR LOVE IN LIGHTS
Tom and Helen Kura
Needham, MA
781-915-4964
helen@yourloveinlights.com
tom@yourloveinlights.com



TENTS

Tent rentals must be approved by The
Connors Center to ensure appropriate
permitting and construction of tents.

PEAK EVENT SERVICES
36 Cabot Road
Woburn, MA 01801
781-503-2144
tentsales@peakeventservices.com
www.peakeventservices.com

ROLAND L. APPLETON
270 South Common Street
Lynn, MA 01905
781-592-5523
jjim@rlappleton.com
www.rlappleton.com

SEACOAST TENT RENTALS

5 Chadwick Avenue
Plaistow, NH 03865
603-382-3600
info@seacoasttents.com
www.seacoasttents.com

SPERRY TENTS

28 Patterson Brook Road, Unit 2
West Wareham, MA 02576
888-825-7542
info@sperrytents.com
www.sperrytentsmarion.com

SPECIAL EVENTS OF NEW ENGLAND, LLC

Tent & Party Rental Service
800-924-8389
info@specialeventsofne.com
www.SpecialEventsofNE.com



Please contact companies directly to inquire about price and availability.

PLANNING YOUR CONNORS CENTER WEDDING

9–12 MONTHS

- ☐ Create your wedding folder/binder
- ☐ Determine your budget
- ☐ Reserve your date
- ☐ Begin your guest list and choose your wedding party
- ☐ Research photographers, bands, florists, tents, and caterers
- ☐ Brainstorm color palettes and overall theme/style
- ☐ Purchase your wedding dress

6–9 MONTHS

- ☐ Hire your vendors
- ☐ Purchase invitations
- ☐ Send out save-the-dates
- ☐ Order bridesmaids' dresses
- ☐ Book your rehearsal and rehearsal dinner venue
- ☐ Create rehearsal dinner guest list
- ☐ Register for gifts

4–6 MONTHS

- ☐ Book transportation for bride and groom
- ☐ Book transportation for guests
- ☐ Book the honeymoon
- ☐ Purchase/rent the groom's tuxedo
- ☐ Purchase wedding bands
- ☐ Complete hair and makeup trial
- ☐ Purchase bride and groom accessories
- ☐ Choose processional and reception music/playlists

3 MONTHS

- ☐ Finalize catering menu, cake, and flowers
- ☐ Finalize guest list and send invitations
- ☐ Finalize guest lodging needs
- ☐ Order wedding favors
- ☐ Finalize day-of timeline and send to vendors

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2 MONTHS

- ☐ Confirm details with vendors
- ☐ Hold final walk-through with caterer
- ☐ Meet with photographer
- ☐ Write your vows
- ☐ Purchase gifts for parents, wedding party, and each other

1 MONTH

- ☐ Check in with vendors
- ☐ Confirm bar selections
- ☐ Obtain marriage license
- ☐ Confirm bridesmaids' dresses
- ☐ Plan seating chart
- ☐ Purchase guest book, toasting flutes, etc.
- ☐ Plan welcome baskets

FINAL WEEK

- ☐ Give wedding party day-of timelines
- ☐ Assemble welcome baskets
- ☐ Drop off gift bags, wedding decor, escort cards, etc.
- ☐ Pack for honeymoon
- ☐ Give table cards, menus, favors, etc., to caterer

THE DAY BEFORE

- ☐ Assign someone to pack up gifts/belongings after the reception
- ☐ Final check-ins with vendors and give vendors payments
- ☐ Attend rehearsal
- ☐ Present wedding party with gifts

THE DAY OF

- ☐ Present parents with gifts
- ☐ Give wedding bands to Best Man and Maid of Honor
- ☐ Assign someone to be the photographer's contact (for gathering necessary people)

AFTER THE WEDDING

- ☐ Write and send thank you notes
- ☐ Complete your registry
- ☐ Follow up with photographer/videographer

CONNORS CENTER VENUE MAP



— A. PAVILION B. LOWER GARDEN C. CHAPEL D. ST. CECILIA'S GARDEN