



FIREFLY EVENTS



THE FIREFLY ROOM

1,380 sq. ft. | Capacity: 100

Customizable private event space perfect for meetings, luncheons, banquets, or other types of special events. The Firefly Room can accommodate 90 people seated banquet style.

Amenities: Fully integrated AV system with 12-foot drop down screen. The Firefly Room additionally includes use of the catering prep kitchen which is outfitted with a large 32 ft x 4 ft prep area, ice machine, and sinks. Kitchen is adjacent to covered loading dock for cooking onsite if needed.

The Firefly Room is available to rent during the daytime hours only. We are currently open until 6pm Monday-Saturday.

Rates: Weekday: \$1,500 | Weekend: \$2,000

4201 Spruill Avenue, North Charleston, South Carolina | 843.557.1405 | FireflyDistillery.com



THE TASTING ROOM + FIREFLY ROOM + BACK PORCH

4,153 sq. ft. | Capacity: 150-250

With a one of a kind, custom built, 22 square foot bar, the Tasting Room is perfect for cocktails for 150 people or can accommodate a seated dinner of 75 people banquet style. The Tasting Room has direct access to the Firefly Room and the Back Porch which can increase the overall capacity size to 250 to accommodate the needs for your event.

Amenities: Gorgeous custom built, copper, 22 x 22 sq. feet of bar space. Firefly can provide private tours and tastings or sampling bars for your guests for an additional fee.

The Tasting Room + Firefly Room + Back Porch may only be rented after normal business operating hours. Current operating hours are Monday – Saturday, 12:00 p.m. – 6:00 p.m.

Rates: Weekday: \$5,000 | Weekend: \$6,000



THE MASTER DISTILLER'S ROOM

420 sq. ft. | Capacity: 15

The Master Distiller's Room is an intimate setting with a private entrance and connects directly to the Back Porch. Access to private restrooms and situated away from the other main event spaces make it a perfect space for a private tasting, meeting, or luncheon. This space is ideal for 15 people or less.

During business operating hours, the Master Distiller's Room is available for \$500 for a four (4) hour rental. After business operating hours, the Master Distiller's Room is only available as an add-on to the other venues for a flat rate of \$500.

Amenities: 72" television with fully integrated AV capabilities. Two wooden farmhouse tables can be arranged as a dining table, conference table, or boardroom.



THE COMPLETE FIREFLY DISTILLERY EXPERIENCE

Approximately 25,000 sq. ft. plus 5 acres of land | Capacity: 2,000+

Enjoy the complete Firefly experience and create a fully customized event utilizing any of our unique venues within the distillery. Renting the full distillery includes use of the Tasting Room, Firefly Room, Back Porch, Master Distiller's Room, Front Porch, and the Field. Additional amenities include private restrooms, prep kitchen, and built in custom 22x22 sq. ft. Tasting Room bar.

The Complete Firefly Distillery Experience may be rented after normal business operating hours. OR you can opt for a complete buyout of the venue. Current operating hours are Monday – Saturday, 12:00 p.m. – 6:00 p.m.

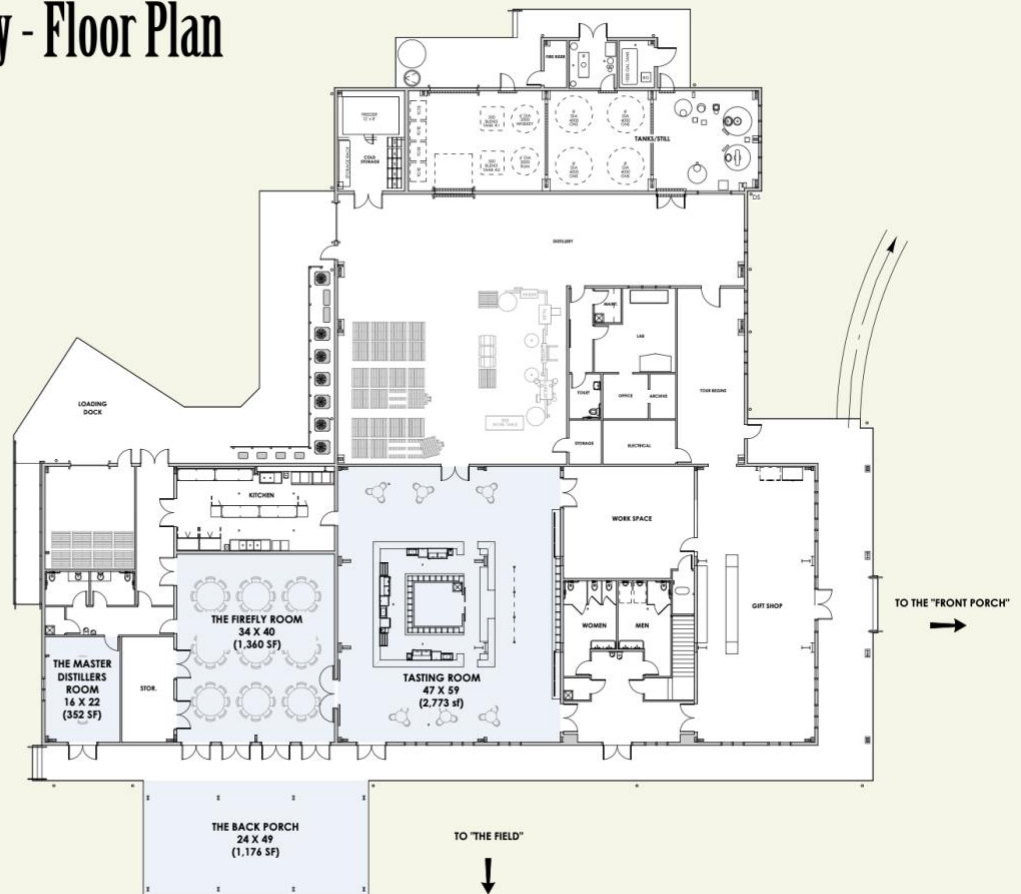
Rates: Weekday: \$6,500 | Weekend: \$7,500

COMPLETE BUYOUT Rates: Weekday: \$10,000 | Weekend: \$15,000



FIREFLY DISTILLERY LAYOUT

Firefly Distillery - Floor Plan





PREFERRED VENDORS

CATERING

Salthouse Catering: 843-577-7847, info@salthousecatering.com

Cru Catering: 843-534-2433, info@crucatering.com

Crazy Dutchman Catering: 843-478-2199, hans@crazydutchmancatering.com

Duvall: 843-886-1626, info@duvallevents.com

Caviar & Bananas: 843-577-9997, catering-chs@caviarandbanas.com

FOOD TRUCKS

& Lobster: robertcassi@gmail.com

Smash City Burgers: smashcityburgers@yahoo.com

Lola's Lumpia: lolaslumpiachs@gmail.com

The Pita Stroller: pitastroller@gmail.com

DÉCOR AND RENTAL COMPANIES

Synder Events: 843-766-3366, info@synderevents.com

Curated Events: 843-793-3945, curatedevents.com

Event Works: 843-633-1900, info@eventworksrentals.com

Balloon Therapy: 843-561-8016, hello@balloontherapychs.com

PRODUCTION AND TECH NEEDS

Stuckey Sounds: 843-788-9393, info@stuckeysound.com



FREQUENTLY ASKED QUESTIONS

WHAT TIME CAN MY EVENT START AND END?

The Distillery is open to the public Monday-Saturday from 12:00 p.m. to 6:00 p.m. The Tasting Room, Back Porch, and The Complete Firefly Distillery Experience may only be rented after normal business operating hours.

- Summer Seasonal hours: Monday-Saturday open starting at 2:00 p.m.
- Sunday event rentals: by request only

Rental fees listed include use of the venue requested for four (4) hours of event time, ending no later than 11:00 p.m. Set up time on Monday to Friday can begin at 10:30 a.m. for all venue spaces except the Tasting Room and Back Porch. All set up times should be confirmed with the Event Manager in advance. Event breakdown should occur within two (2) hours immediately following the event. Any additional load in/out time or labor fees accrued will be billed to Lessee after completion of event.

During business operating hours, the Master Distiller's Room can be rented for a fee of \$500.00 for four (4) hours and does not include any additional set up or break down time.

HOW DO I HOLD A DATE?

After a client expresses firm interest in the venue, the desired date of your event will be placed on a soft hold. Once the client approves the reservation, Firefly Distillery will send a contract. A 50% rental deposit is due at signing. The 50% rental deposit is refundable up to 60 days out from the event date with written notice.

DO I HAVE TO USE YOUR VENDORS?

You must use Firefly Distillery's in-house bar service. We offer recommendations for preferred vendors, but you are not required to use them. You must submit a complete list of your vendors thirty (30) days prior to your event. Firefly Distillery reserves the right to refuse any vendor who is not in good standing with our company.

IS YOUR VENUE HANDICAP ACCESSIBLE?

Firefly Distillery is fully handicap accessible.

CAN BANNERS, SIGNS, OR OTHER DÉCOR BE HUNG IN THE EVENT AREAS?

Banners and signs are permitted in select areas and may not obstruct visitor signage. All signage must be removed at the conclusion of an event. Please speak to the Event Manager regarding specific rules on placement.



CAN MY GUESTS TOUR THE DISTILLERY DURING MY PRIVATE EVENT?

A private tour guide can be arranged for your guests in advance for a flat fee of \$225.00 for two hours. If more than two hours of tour time are required, one additional hour will be charged at a rate of \$125. This experience is capped at three hours max.

Tastings are not offered during private events. We offer a Sampling Bar option, where guests may choose to sample a variety of Firefly spirits throughout your event for a fee of \$12 per person. Additional staffing fees apply.

CAN MY GUESTS PARTICIPATE IN A TASTING EXPERIENCE?

We can arrange a full tasting experience for your guests during normal business hours for a fee of \$15.00 per person. All tastings include a sampling of six spirits for each guest and a complimentary Firefly Distillery souvenir shot glass. Tastings are available Monday-Saturday during regular distillery hours, subject to space and availability.

CAN MY GUESTS PARTICIPATE IN A PRIVATE TOUR & TASTING?

Private tours and tastings are offered Monday-Saturday at 3pm. Please visit our website to view availability and signup.

For parties over 16 guests, we can arrange a private tour and tasting experience for your guests during normal distillery hours, Monday-Friday, for a fee of \$55.00 per person + 20% group service fee and gratuity + \$300 rental space. Food options are available for additional fees. Please discuss all group requests with a staff member prior to booking. Private tours and tastings are by appointment only, Monday-Friday during normal distillery hours. **Private tours and tastings are capped at a total of 100 guests.**

ARE THERE ANY PRODUCTS OR MERCHANDISE THAT I COULD BUY AT A DISCOUNT AS GIFTS FOR MY GUESTS?

Absolutely! We can offer you a bulk discount on anything in our Gift Shop when you book our venues for your event. Please let us know in advance if you are interested in purchasing any items in bulk to ensure we have the items in stock.

We also offer several unique items that may be customized or engraved to commemorate your special occasion. Please ask the Event Manager for details and pricing.

IS FRIDAY CONSIDERED A WEEKDAY OR WEEKEND?

Friday is considered a weekend.



CAPACITIES + RATES

VENUE	SQUARE FOOTAGE	CAPACITY	WEEKDAY RATE	WEEKEND RATE
The Complete Firefly Distillery Experience *VENUE BUYOUT*	25,000 sq ft + 5 acres	2,000 +	\$10,000	\$15,000
The Complete Firefly Distillery Experience <i>(after business hours only)</i>	25,000 sq ft + 5 acres	2,000 +	\$6,500	\$7,500
The Tasting Room + Firefly Room + Back Porch <i>(after business hours only)</i>	4,153 sq ft	250+	\$5,000	\$6,000
The Firefly Room <i>(may be rented during business hours only)</i>	1,380 sq ft	100	\$1,500	\$2,000
The Master Distiller's Room <i>(may be rented during business hours only & for Private Tastings)</i>	420 sq ft	15	\$500	\$500

RATES BASED OFF FOUR (4) HOUR RENTAL. RATES DO NOT INCLUDE BAR PACKAGES, LABOR OR EQUIPMENT FEES.

**** Per fire code regulations, if your event will have more than 100 people in attendance, you must rent a multi-venue package on the property. ****



RENTAL POLICIES AND PROCEDURES

VENUE SITE TOURS

Venue site tours can be scheduled Tuesday – Saturday between 11:00 a.m. – 6:00 p.m. We require appointments for all venue tours. Appointment times vary by availability. Please contact Firefly Distillery Events Manager to schedule your appointment by email at events@fireflyvodka.com.

RENTAL FEES

All rental fees listed include use of the venue requested for four (4) hours of event time, ending no later than 11:00 p.m. Set up can begin at 10:30 a.m. for all venues except the Tasting Room and Back Porch. Event breakdown must occur within two (2) hours immediately following the event. A full event itinerary is due no later than fourteen (14) days prior to your event. Additional set-up and breakdown time will be charged by the hour. For pricing on additional event hours, please contact the Event Manager.

VENUE CAPACITY

Per fire code regulations, if your event will exceed 100 guests, you must rent a multi-venue option. This ensures that the proper amount of facility space will be available to you and your guests throughout your event.

BAR SERVICES

Firefly Distillery is the exclusive in-house bar service, providing you and your guests the highest quality Firefly focused bar experience. Please reference our bar services menu for further information on packages and pricing.

IN-HOUSE RENTALS

Our in-house rentals are available for an additional cost if you rent space. Rentals are for indoor and covered outdoor use only. Firefly Distillery does not provide event layouts and your planner should make plans to arrange any in-house rentals as needed for your specific event. In-house rentals include:

- Eight (8) custom built 8' Firefly bars
- Ninety (90) natural wood x-back chairs for use inside the distillery only
- Ten (10) 32" high cocktail tables
- Nine (9) 72" round banquet tables

Please note that the distillery does not provide any tenting, staging, or dance floor rentals. These specific rentals must be rented through an approved vendor and a copy of the rental agreement submitted to the Event Manager along with a final installation and breakdown timeline no later than fourteen (14) days prior to your event.

ADD-ON SERVICES

- Private tours can be added on to your event for a flat rate of \$200. If more than two hours of tour time are required, additional hours are charged at a rate of \$100 per hour.
- Tastings can be arranged for your guests during business hours for \$15.00 per person.



- Sampling bars can be arranged for your guests for \$10.00 per person. Additional staffing fees apply.

FEE PAYMENT AND SCHEDULE

- 50% of the total rental fee is due upon signing of the rental contract.
- 50% of the remaining rental fee plus services is due 30 days prior to your event date.
- All deposits and fee payments are subject to Firefly Distillery's cancellation policy.
- All checks should be made payable to Firefly Distillery LLC.

CANCELLATION POLICY

- The 50% deposit is 100% refundable up to 60 prior to your event with written notice.
- Events cancelled after the 60 days window prior to the scheduled date may use the deposit as a credit toward rescheduling your event for a later date within one (1) year of your original event date or forfeit the deposit.
- Events cancelled 30 days or less to scheduled date forfeit any rental deposits or fees paid to date.

PARKING & VENDORS

Guests may park in the Firefly Distillery parking lot for private events. The parking lot can accommodate up to 350 vehicles. Guests may leave their vehicle overnight in the Firefly lot, but will not be able to access their vehicle until the front gates are unlocked the next day. Firefly Distillery is not responsible for any vehicle that is left overnight in the parking lot. All vendors should enter on Spruill Avenue and load in and out through the back entrance at Firefly Distillery's loading dock. The Event Manager will provide a full venue site map with directions to give to your vendors. **Please note that Firefly Distillery is closed on Sundays. Vehicles left on property on Saturday evening will not be able to be retrieved until Monday.**

POWER & AMPLIFIED

No amplified sound is allowed at any of the outside venues past 10:00 p.m. The client is responsible for abiding by the ordinances of the City of North Charleston. Please discuss your specific power and sound needs with the Event Manager prior to your event.

LICENSES & PERMITS

The client is solely responsible for all license and permits as required by the City of North Charleston for their event. The client is additionally solely responsible for abiding by the ordinances of the City of North Charleston and the laws of the State of South Carolina.

Firefly Distillery requires that all vendors be licensed and insured and may require the vendor to list Firefly Distillery as additionally insured on their insurance. A copy of any necessary licenses and permits required should be submitted to the Firefly Events Manager to keep on record no less than fourteen (14) days prior to your event.

EVENT INSURANCE

Personal event insurance or general liability coverage protecting both the client and Firefly Distillery from all liability is required to be obtained by the client prior to their event. The policy should be in the amount of \$1,000,000 and a copy is due to the Event Manager within fourteen (14) days of your scheduled event.



SET UP & BREAKDOWN + DECORATIONS

- All vendors should enter on Spruill Avenue and load in and out through the back entrance at Firefly Distillery's loading dock.
- Load in can begin at 10:30am for certain venues and load out must be completed within two (2) hours of the conclusion of the event or additional fees will apply.
- Vendors are responsible for their own trash and should remove all trash from the premises at the end of the event. All trash should be placed in the designated trash receptacles located at the back of the distillery at the conclusion of the event. Failure to do so will result in a \$250 cleanup charge.
- Staples, nails, sticky decals and tacks may not be used anywhere on the property.
- Absolutely no glitter, confetti, balloons, wish lanterns, silk petals, or rice may be used on the property.
- Fireworks and sparklers are not permitted.
- Candles may be used, but must be used inside a votive.
- No smoking anywhere on the Firefly Distillery premises.
- Sterno or other types of heating elements may not be placed directly on any copper surfaces.

HAZARDAROUS WEATHER CONDITIONS

A rain plan should be confirmed in advance should you plan to utilize any of the distillery's outdoor spaces. In the event of a hurricane or other severe weather conditions, Firefly Distillery and the Event Manager reserve the right to mandate taking shelter or even event cancellation and evacuation should they deem that the conditions are too hazardous for the event to continue. If the weather conditions are too hazardous to move forward with your event, Firefly Distillery will give you full credit of the total rental cost to use toward rebooking your event on a different date within one (1) year of your original scheduled event.

SECURITY

Firefly Distillery will schedule one (1) off duty uniformed police officer from the City of North Charleston to be on site for all events occurring after 6:00 p.m. A uniformed officer must be onsite for the duration of the event until all guests have left the premises. Firefly Distillery reserves the right to require additional security based on the number of guests. If more than one officer is required, additional fees will apply.